

# **DEVON BUILDING CONTROL PARTNERSHIP COMMITTEE**

**19 JULY 2019**

Present:

Councillors Bastone, Birch, Taylor, Haines, Kimber and Pearce

Officers in Attendance:

Andrew Carpenter, Business Manager - Head of Building Control Partnership  
Drew Powell, Business Manager  
Scott Adams, Group Leader, Strategic Place - Building Control  
Clare Moors, Principal Technical Accountant  
Trish Corns, Democratic Services Officer

## **30. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

It was noted that the Chair and Vice Chair terms of office are for two years. West Devon Borough Council had chaired the Partnership for one of the two year term. Similarly, Teignbridge District Council would be in the second year of having the Vice Chairman's role.

Resolved

That Councillor Pearce – West Devon Borough Council, and Cllr Haines – Teignbridge District Council be elected Chairman and Vice Chairman respectively.

## **31. MINUTES**

The Minutes of the meeting held on 26 April, 2019 were approved as a correct record and signed by the Chairman.

## **32. DECLARATIONS OF INTEREST.**

None.

## **33. AGM REPORT 2019**

The Committee referred to the report circulated with the agenda. The Partnership has been in operation since 2004 and with South Hams District Council since 2005. Teignbridge has hosted the Partnership since 2011 and took on the full administration since 2017. The Partnership continues to successfully deliver the building control service across the three Authorities, maintaining high standards, meeting all statutory PIs and continues to operate within agreed annual budgets.

The report gave a summary of pertinent issues and public engaging events over the past twelve months such as: staff and postholder changes; the provision of

technical presentations and seminars to the construction industry on a regular basis, in partnership with Plymouth City Council; the development of e-publications in partnership with LABC, that are downloadable from the website, and produced at no cost to the Partnership due to the publisher selling advertising space, the publications provide valuable information to customers. Current publications include the 'Guide to extending your home', 'Custom Build', 'Guide to Renovating Your Property' and 'Guide to Converting Your Property'; presence at the South West Local Authority Building Control Excellence Awards when two business of successful projects in the Partnership's area were awarded accolades.

**Resolved** The report is noted.

**34. AGM FINANCE REPORT 2019**

The Head of the Partnership referred members to the report circulated with the agenda which summarised the Partnership's income and expenditure for 2017-18 and 2018-19.

**Resolved** The report is noted

**35. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - EXCLUSION OF PRESS AND PUBLIC**

**RECOMMENDED** that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of minutes 36-38 below on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

**36. AGM REPORT 2019**

The Head of the partnership updated members on the past 12 months performance and aspirations for the future performance of the Partnership. He referred particularly to staff issues, other operational matters, opportunities for increasing the service to the public and other businesses to increase the quality of building in the district, and feedback from customers.

**Resolved** The report be noted. The staffing issues discussed be approved in principle, the Head of the Partnership investigate securing the funding for any additional posts required, and this be considered at the next meeting.

**37. FINANCIAL REPORT**

Consideration was given to the report circulated with the agenda, which updated Members on the financial performance of the Partnership at the end of the first quarter of the current financial year.

**Resolved** The report be noted.

**38. QUARTERLY OPERATION REPORT**

The report circulated with the agenda updated the Partnership on the performance of the Partnership. The information and level of service met performance targets listed in the Partnership Agreement. The Partnership continued to receive positive feedback from its customers.

**Resolved** That the report be noted, and that the funding for the Partnership's logo marketing as discussed be approved.

CLLR T PEARCE  
Chairman